

Mail orders paid by check or credit card must use this form & select 20% shipping. See more payment info on page 2.

FORM INSTRUCTIONS (all totals will auto-calculate):

1. Download form to your computer and open in Acrobat Reader. **Do not fill out in your web browser, it will not save changes.**
2. Select publications from the pull down menus and type the quantity for each. For non-catalog items (i.e., training materials), use the last 2 fillable lines on the form.
3. **Select your means of payment to determine shipping cost.** See p.2 for more information.
4. **Select the county these items will ship to** from the pull down menu below for your tax rate.

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